

Civil Services Officers' Institute

Tel: 24195301

EOI FOR PROVIDING CATERING FOR FOOD AND BEVARAGE SERVICES IN CSOI at K.G.Marg & Vinay Marg.

1. Name and address of the firm/Company
(attach status documents: Proprietorship Firm / Company) :
[NO CONSORTIUM BIDS]**

2. Name of the owner(s)/Partners/Director :
(attach Bio-data of all owner(s)/Partners/Director)

3. Telephone Numbers of the owner(s)/Partners/Director:
Res
Off.....
Mobile.....

4. List of organizations/offices where the :
firm is **providing CATERING for FOOD AND BEVERAGE SERVICES**
(mention address of clients with contact number
and attach copy of contracts undertaken till date.)

5. Whether the firm/company is registered? :
 - 5a. Registration number (attach copy) :
 - 5b. PF number (attach copy) :
 - 5c. PAN card details :
(attach photocopy duly signed by
the applicant)
 - 5d. GST Number (attach copy) :
 - 5e. Bank Details (for ECS transfer) :

6. Turnover for the last two years (to attach : Rs. _____ 2017/2018
audited copies of Balance Sheet for the last
Three financial years) Rs. _____ 2018/2019
7. Experience in **providing Catering for Food and Beverage Services**
(Mention number of years)
with details of the Clients :

Certified that the above information are correct to the best of my knowledge. Further, I and my above firm have not been blacklisted/disqualified/debarred from any of the Government/Semi Government Department or any other agency.

Signature of the owner

Name of the owner

Note:

- (i) To be submitted in sealed cover and inscribed 'OFFER FOR PROVIDING CATERING FOR FOOD AND BEVERAGE SERVICES' IN CSOI at K.G.Marg and Vinay Marg, New Delhi and addressed to General Manager, CSOI at Vinay Marg, New Delhi.
- (ii) Bidders are requested to check and understand carefully 'Scope and nature of work' before submitting the offer.
- (iii) A detailed service level agreement (SLA) will be signed with the selected firm/BIDDER who will have to deposit a **PERFORMANCE SECURITY DEPOSIT of Rs.20,00,000/- (Rupees TWENTY Lacs only)** by a pay order from a scheduled commercial bank in favor of "CSOI, New Delhi" within one week of issue of Letter of Approval. No interest will be admissible on this Security Deposit. This security deposit is meant to compensate CSOI for any loss suffered due to failure of the contractor to fulfill his obligations as per the contract with CSOI.
- (iv) The amount of security deposit is liable to be forfeited if the successful bidder unilaterally withdraws, amends, impairs or derogates from terms and conditions in any respect during the currency of the contract. It can also be forfeited due to unsatisfactory / non performance by the contractor or for any misconduct / deficiency on his part.
- (v) **Bidder to attach additional sheets in support of his claim for consideration as per the requirements given in the T&C document.**